

COMMERCIAL REAL ESTATE LOAN APPLICATION CHECKLIST

If you're not already a Seattle Credit Union member, please:

- Refer to the membership and account agreement at: seattlecu.com/membership-agreement

For a commercial real estate loan, we will need:

- Prior three years fully scheduled personal tax returns
- Prior three years fully scheduled business tax returns
- Most recent interim financial statements
- Most recent year-end operating statement
- Legal entity documents for your business, which can include:

Certificate of Formation (LLC or Partnership), Certificate of Incorporation (Corporation), LLC Operating Agreement, Partnership Agreement, Articles of Incorporation and Bylaws, and/or Employer Identification Number (EIN Documentation).

- Current rent roll (*if applicable*)
- Purchase and sale agreement (*if purchase transaction*)
- Updated appraisal (*ordered by lender*)
- Environmental Report (*ordered by lender*)
- Completed credit application (*blank form will be provided by lender*)

Thank you for considering Seattle Credit Union for your business credit needs. We look forward to reviewing your information and helping your business prosper in whatever way we can. We may request additional information to complete the review process. If you have any questions, please contact our Business Team at 206.398.5500.